



City of Woburn, EOE, pop. 38,000, budget \$144M, seeks qualified candidates for the following Part time seasonal positions in the Recreation Department.

- **Adaptive Recreation Program Coordinator**
- **Adaptive Recreation Program Counselors**
- **Intown Recreation Basketball Supervisor**
- **Intown Recreation Basketball Referees**

Description of all positions are listed below

Resumes or applications may be mailed to Rory Lindstrom, Recreation Department, Woburn City Hall, 10 Common St., Woburn, MA. 01801, faxed to 781-897-5809, or emailed to rlindstrom@cityofwoburn.com Until position is filled. Applications can be found at www.woburnrec.com or at the Recreation Office.

For more information regarding any of the positions below please contact Rory Lindstrom.

Adaptive Recreation Program Coordinator

Job Title: Adaptive Recreation Program Coordinator

Hours: Part time position. Hours are somewhat flexible typically after school, night, and weekend hours depending on the program or season.

Wage: \$20 - \$23 per hour. No municipal benefits. This position is Non-Union.

Essential Job Functions:

Working under the direction of the Recreation Director and Assistant Recreation Director this position plans, organizes, schedules, coordinates, and supervises year-round community-based recreation programming for children and adults with a variety of abilities.

Also responsible for some marketing, intake assessments, program evaluation and to serve as a specialist and a leader of inclusion and adaptive program for children and adults with various abilities.

Education & Experience:

- Bachelor's Degree in Therapeutic Recreation or Special Education (preferred)
- Experience in working with populations with various abilities, preferably in a Recreation setting
- Current certification in CPR and First Aid (preferred)
- Must be willing and able to work additional hours as programming dictates, including evenings, weekends, and holidays.

Adaptive Recreation Program Counselors

Job Title: Adaptive Recreation Program Counselors

Hours: Part time position. Hours are somewhat flexible typically after school, night, and weekend hours depending on the program or season.

Wage: \$15 - \$17 per hour. No municipal benefits. This position is Non-Union.

Essential Job Functions:

Working under the direction of the Adaptive Recreation Program Coordinator and the Recreation Director & Assistant Director this position helps provide assistance & support in program to children & adults with a variety of abilities.

Education & Experience:

- Experience in working with populations with various abilities.

Intown Recreation Basketball Supervisor

Job Title: Basketball Supervisor

Days: Saturday Mornings (Beginning of December - Early March)

Essential Job Functions:

Working under the direction of the Recreation Director and Assistant Recreation Director this position is responsible for supervising the intown basketball league that they are assigned to. Some duties are: Running the clock, supervising coaches, ensuring games start on time, & any other function pertaining to the league they are working.

Qualifications & Experience:

- Must be 18 years old
- Must have basic knowledge of Basketball. Knowledge of how to work a scoreboard or the ability to learn.

Intown Recreation Basketball Referees

Job Title: Intown Rec League Basketball Referees

Hours of Work: Various Days (Beginning of December – Early March)

Wage: \$25 - \$45 per game depending on certification and experience.

Experience

For Higher leagues you must be a patched IIABO Basketball Official. For lower level leagues must have knowledge on Basketball rules

Qualifications

- Must be 18 years old